

JOE PATO

LEXINGTON SELECT BOARD

ACTION SUMMARY

SELECTMEN'S MEETING NOTES - Feb 3, 2020

Notes by Joe Pato, not official minutes.

Full meeting packet materials are available here:

<https://lexington.novusagenda.com/agendapublic/MeetingView.aspx?MeetingID=565&MinutesMeetingID=101&doctype=Agenda>

Meeting video available from Lexmedia here:

<https://videoplayer.telvue.com/player/c0gKv9ZUF0uiidDafFfESDZA5EkkJp7L/playlists/7975/media/541167?autostart=false>

Next meeting scheduled for Feb 10, 2020.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Right of First Refusal - Belmont Country Club

Sale of the Belmont Country Club property rezoned at the Fall 2018 Special Town Meeting has reached the point of triggering the Town's right of first refusal. Town Counsel is reviewing the document, as are the Planning Board and Conservation Commission. This item will come back before the Board within the 120 days the Town has to exercise its rights.

ACTION: none at this time

2. Amendment to the Inter-Municipal Agreement Between the Towns of Lexington and Bedford Adding the Town of Carlisle to a Veterans' Services District

The Board previously reviewed this agreement at the January 27, 2020 Select Board meeting. During the past week, the Town of Carlisle voted to approve and authorized the Town Administrator to sign the amendment.

ACTION: Vote 4-0 to approve the Amendment to the Veterans' Service District between the Towns of Lexington and Bedford adding the Town of Carlisle to the District, as attached, and further authorizing the Town Manager to execute the agreement.

3. Draft Letter of Support for Massachusetts Historical Commission Preservation Award for Cary Memorial Building

Mills Whitaker Architects has asked the Select Board to supply a letter of support to be included in their application to the Massachusetts Historical Commission for a Preservation Award for their work on the Cary Memorial Building.

The Massachusetts Historical Commission (MHC) founded a program to annually present Preservation Awards to preservation projects or individuals that have displayed an outstanding commitment to historic preservation in Massachusetts. Nominations for the 2020 award are for projects competed in 2016, 2017, 2018 or 2019.

ACTION: Vote 4-0 to approve signing a letter of support for inclusion in Mills Whitaker LLC's application to the Massachusetts Historical Commission for a Preservation Award for their work on the Cary Memorial Building.

4. Select Board Committee Appointments & Resignation

Appointments:

Town Celebrations Subcommittee

The Board is being asked to appoint Stephen Cole, Jr. as a member of the Town Celebrations Subcommittee with a term expiration date of June 30, 2020.

Lexington Center Committee

The Board is being asked to appoint Innessa Manning as a member of the Lexington Center Committee to fill the unexpired term of David Tabeling with a term expiration of September 30, 2020.

Resignation:

Town Celebrations Committee

The Board is being asked to accept the resignation of Robert "Bob" Tracey from the Town Celebrations Committee effective immediately. Mr. Tracey has indicated that he would like remain an asset to the Committee in a non-voting role. The committee requests to bestow upon Mr. Tracey an Honorary Membership to the Town Celebrations Committee in recognition of his commitment of service since 1996. His new status would be effective immediately.

ACTION: Vote 4-0 to appoint and accept resignations as identified above.

5. Update – ATM 2020 Warrant Article 26 - Amend Historic Districts Commission Enabling Legislation

This is an update to the Board on Article 26 regarding the nominating bodies for the Historic Districts Commission (HDC). The Lexington Arts & Crafts Society has agreed to relinquish their role and the Lexington Chamber of Commerce has agreed to formally accept the responsibility as a nominating body in place of the Lexington Arts & Crafts Society. The article itself will be presented at 2020 Annual Town Meeting to formally change the appointment bodies for the HDC.

ACTION: none at this time.

6. 2020 Annual Town Meeting

Discuss Drafting Select Board Written Report

The Board discussed the value of a written Select Board report to Town Meeting and assigned sections to individual members. In addition to the sections reported in 2019 several items were added and marked [NEW] below.

- Goals Process -Different process from last year, and how did we do in achieving the goals from last year. - Mr. Lucente
- Special Permit Residential Development (SPRD) - Ms. Hai
- Hartwell Avenue Zoning Initiative - Ms. Hai (Lead) / Mr. Sandeen (Assist)
- Affordability for the Residents - Mr. Pato
- Municipal & School Building Projects - Ms. Barry
- [NEW] 250th Celebration - Ms. Barry
- [NEW] Progress toward our sustainable action plan - Mr. Sandeen
- [NEW] Fiscal Policy Issues from this year including the Policy Reviews from the summer - Mr. Pato
- [NEW] Difference of opinion by the Board if possible, on articles for 2020 - Mr. Lucente

Members will submit their drafts to the Executive Clerk by end of day Thursday, February 20th so they can be included in our Feb 24th packet.

Review Assignment of 2020 ATM Articles to Select Board Members for Presentations

The Board reviewed assignments of oral comments for the 2020 Town Meeting. Oral comments are written by staff and reflect the position of the Board.

ACTION: assignments made.

7. Review Action Items for Select Board Goals

In July 2019 the Board held an off-site facilitated goal setting session, which included inputs from Board/Committee Chairs and the Senior Management Team, both of which also had facilitated goal identification sessions. All sessions were facilitated by Julia Novak of the Novak Consulting Group. The Board received a report with goals and other recommendations. Two Board members (Doug Lucente and Suzie Barry) worked with the Town Manager to more thoroughly develop the stated goals and measurable results for each goal area. The Board reviewed the goals several weeks ago at a meeting and had the opportunity to provide final edits for the attached version.

The Board assigned one Board member as lead for each priority area. Each member to develop baseline performance / customer satisfaction measures for each of the priority areas to be reviewed by the Board at a future meeting.

ACTION: Vote 5-0 to adopt the goals document as amended.

8. Presentation of Signed Select Board Bill

H.4062 - An Act changing the name of the Board of Selectmen in the town of Lexington to the Select Board was signed by Governor Baker on January 14, 2020.

State Representative Michelle Ciccolo presented signed copies of the Bill to the Board.

ACTION: none.

9. Vote to Rename Selectmen's Meeting Room

This item is a follow-up to the Board's January 27, 2020 discussion. Questions arose regarding the applicability of the Select Board's current policy regarding Naming of Facilities and Placement of Memorials to the renaming of the Selectmen's Meeting Room (SMR). The Board is being asked to determine the applicability of the policy, and to further confirm the desire to formally change the name of the room to the Select Board Meeting Room.

Additionally, the Select Board is being asked to confirm that the gifted sign behind the desk will remain in its current location and will not be altered.

ACTION: Vote 4-0-1 to rename the Selectmen's Meeting Room to the Select Board Meeting Room.

10. Sign Presidential Primary Warrant

ACTION: Vote 5-0 to sign the warrant for the March 3, 2020 Presidential Primary.

11. Review Recruitment Process for the Semiquincentennial Commission (Lex250)

The Board discussed the process of recruiting members for the Semiquincentennial Commission (Lex250). A draft letter, list, and application have been created to assist in the recruitment effort.

ACTION: consensus to move forward as outlined with some additions

12. Special Permit Residential Development Zoning Bylaw Amendment Ad Hoc Committee Update

Jill Hai will update the Board with the Special Permit Residential Development Zoning Bylaw Amendment Ad Hoc Committee progress to date. A consultant who has worked on the Comprehensive Plan development is being hired to develop options for the committee.

ACTION: none

CONSENT AGENDA

Approve One-Day Liquor Licenses

- The Lexington Historical Society has requested a one-day liquor license to serve beer for the purpose of their Tavern Night to be held at Buckman Tavern, 1 Bedford Street, on Saturday, February 29, 2020. The beer will be served from 5:00pm to 7:00pm.
- The Cary Memorial Library Foundation has requested a one-day liquor license to serve beer, wine, and champagne for the purpose of their Donor Reception to be held at Cary Memorial Library, 1874 Massachusetts Avenue, on Saturday, May 1, 2020. The beer, wine, and champagne will be served from 7:00pm to 9:00pm.
- The Lexington Education Foundation has requested a one-day liquor license to serve beer, wine, and liquor for the purpose of their LEF Celebration for Education to be held at Lower Hayden Field, Worthen Road, on Saturday, June 13, 2020. The beer, wine, and alcohol will be served from 7:00pm to 11:00pm.

ACTION: Vote 5-0 to approve the consent agenda.

ADJOURN